

Admissions Information Checklist
Year 1, 3 & Post Baccalaureate Initial Teacher Education Programs
2018-2019 Intake
INTERNATIONAL APPLICANTS

Application Checklist ✓

- Complete the *VIU International Application for Admission* prior to the Early Application Deadline of **January 31, 2018**. Applications can be made online at <http://www.viu.ca/international/application.asp>. **Note:** *If applying to both Post Baccalaureate Elementary and Secondary programs, a separate VIU International Application for Admission form must be submitted for each program, however, only one CDN\$150 processing fee is required.*
- Submit transcripts and English Proficiency scores (if applicable) in accordance with [Faculty of International Education](#) requirements by **January 31, 2018**. Submit transcripts from:
 - Each post-secondary institution attended and/or currently attending
 - Secondary/high school(s) attended and/or currently attending
- Submit final transcripts, in accordance with [Faculty of International Education](#) requirements by **July 15, 2018**. All admission requirements are to be met by this deadline.
- B.Ed. Year 3 and Post Bacc. Applicants ONLY:** Complete and submit an Applicant Profile **no later than seven days after the Early Application Deadline (February 7, 2018)**. Profiles are accessed via your online VIU Student Record at <https://isweb.viu.ca/srs/mystudentrecord.htm>.
- In consultation with **Immigration, Refugees and Citizenship Canada** (<http://www.cic.gc.ca/english/study/index.asp>) all applicants must obtain:
 1. **Study Permit:** required for entry into any Initial Teacher Education Degree program
 2. **Co-Op Work Permit:** required for participation in field experience/practicum placements
 - * see <https://international.viu.ca/immigration> at VIU for support

Program Admission

- **Year 1 (Elementary) Bachelor of Education:** *General VIU Admission requirements apply* (<https://international.viu.ca/admissions>)
- **Year 3 (Elementary) & Post Baccalaureate (Elementary and Secondary) Bachelor of Education:** Admission rankings are determined by a combination of Grade Point Average (GPA) on a maximum of 60 most recent completed credits and the Applicant Profile score. These are weighted 60% and 40% respectively. Applicants must have a minimum 2.33 (C+) GPA and a passing score, with no grades of zero (0), on any aspect of the Applicant Profile. If you require accommodations to complete the Applicant Profile, please contact VIU Disability Services at <http://www.viu.ca/disabilityservices/>.
 - **Year 3 applicants** who have completed 60 credits will have their GPA calculated on the last 60 credits completed. Those who are applying with less than 60 credits (48 as minimum), will have their GPA calculated on total credits completed.
 - **Post Baccalaureate applicants** will have their GPA calculated on the 60 most recent credits completed.

For evaluation of credentials/transcripts in support of program application, an appointment is required. Please telephone the Faculty of Education Advising Office (see below) to schedule an appointment.

Online Application via Vancouver Island University

International applicants can apply directly to VIU via the [International Student Application](#). If using this online option, please review the following to ensure you use the correct "Program Name" option(s):

The screenshot shows the online application form with the following sections:

- Citizenship Status Will Be:** Study Permit Other
- Passport/Travel Document No:** [Text Field]
- Citizenship:** [Dropdown Menu]
- Sponsor (If Applicable):** [Text Field]
- Street Address:** [Text Field]
- Telephone Number:** [Text Field]
- Fax Number:** [Text Field]
- City:** [Text Field]
- E-Mail Address:** [Text Field]
- Country:** [Text Field]
- Postal Code:** [Text Field]
- Emergency Contact Information:**
 - Contact Name:** [Text Field]
 - Phone No:** [Text Field]
 - Email:** [Text Field]
 - First Language:** [Text Field]
 - Other Language:** [Text Field]
- Program Choice:**
 - VIU English Language Certification Program:** Yes No
 - or University Program at VIU:** Yes No
 - Program Name(1):** [Dropdown Menu]
 - I want to start my studies:** [Dropdown Menu] month year
- Required Documents:**
 - If you do not have the required documents at the time of application, Admission decisions will be made from electronic documents.
 - Mail these documents to:
 - International Admissions**
 - Vancouver Island University**
 - 900 Fifth Street**
 - Nanaimo, B.C. V9R 5S5**
 - Canada**
 - Attach Documents:**
 - If available please attach the following documents. Please be aware that there is a 10MB file size limit.
 - If electronic documents are not available to you, please mail them by courier.**
 - Documents suitable for upload will be visible to the Admissions Office.
- Educational Background:**
 - English Scores: TOEFL: [Text Field] IELTS: [Text Field]

The dropdown menu for "Program Name(1)" is open, showing a list of programs. A red arrow points to the dropdown with the text "Select appropriate program".

FOR FURTHER INFORMATION and CONTACT DETAILS

<p>Initial Teacher Education programs: Faculty of Education Advising Office</p> <p>For credential review, program details, entry requirements, etc.</p> <p>Vancouver Island University 900 Fifth Street (Building 356) Nanaimo, BC V9R 5S5 Canada</p> <p>Phone: +1-250-740-6223 Toll Free (within Canada): 1-888-920-2221 ext. 6223</p>	<p>About your VIU Application and/or your VIU Student Record Faculty of International Education</p> <p>For international application for admission, document submission, etc.</p> <p>Vancouver Island University 900 Fifth Street (Building 255) Nanaimo, BC V9R 5S5 CANADA</p> <p>Phone: +1-250-740-6316 Toll Free (within Canada): 1-888-920-2221 ext. 6316 Email: study@viu.ca</p>
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